



## **Stoke Bishop, Westbury-on-Trym and Henleaze Neighbourhood Partnership Agenda**

**Date:** Monday, 22 May 2017  
**Time:** 7.00 pm  
**Place:** Henleaze Junior School  
Park Grove  
Bristol  
BS9 4LG

**1. Welcome, Introductions and Safety Information (Pages 5 - 7)**

**2. Minutes of Previous Meeting (Pages 8 - 13)**

To agree the minutes of the previous meeting as a correct record.

**3. Declarations of interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**4. Public Forum**

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 16 May 2017.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 19 May, 2017.

5. **NP Coordinator report** (Pages 14 - 18)
6. **Police update**
7. **Transport** (Pages 19 - 25)
8. **March 2017 WGOP Notes** (Pages 26 - 27)
9. **Communications, May 2017** (Page 28)
10. **Tree report** (Pages 29 - 31)
11. **Future arrangements for SB, W-o-T & H**
12. **Section 106 and CIL funds - Future arrangements**

**Contact – The local Neighbourhood Partnership (NP) Coordinator is:**  
Andrew McGrath  
e-mail : [andrew.mcgrath@bristol.gov.uk](mailto:andrew.mcgrath@bristol.gov.uk)

**The Democratic Services Officer of the meeting is**  
Steve Gregory  
Telephone : 0117 92 24357  
e-mail : [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)



## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

## **Stoke Bishop, Henleaze and Westbury-On-Trym Membership Details**

### **Ward Councillors**

**Westbury - on - Trym and Henleaze** - Clare Champion-Smith, Geoff Gollop, Liz Radford;

**Stoke Bishop** - Peter Abraham, John Goulandris;

### **Neighbourhood Partnership Ward Members**

**Stoke Bishop** - Ella Davies, Graham Donald, Roger Gamlin, Peter Robottom, Peter Weeks;

**Westbury-on-Trym and Henleaze** - Alan Aburrow, Valerie Bishop, Helen Furber, David Mayer, Robert Murphy, Vacancy;

**Other representatives** - Paul Bolton-Jones (Police Neighbourhood Manager), Jenny Hodges (Equalities representative) Vacancy (Neighbourhood Watch representative) Stephanie French (Tree representative);

## Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

**Accountability** – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

**Integrity and honesty** – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

**Transparency** – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

**Equality** - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

### **Councillors Code of Conduct for Members.**

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

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*6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).*

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### **Anyone attending NP-related meetings and events should – :**

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

**The Neighbourhood Committee** made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

## **Public Sector Equality Duty**

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

*The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership*

**Minutes of the meeting of the  
Stoke Bishop, Westbury-on-Trym and Henleaze  
Neighbourhood Partnership held at  
Sea Mills Library, Sylvan Way Sea Mills, Bristol BS9 2NA  
6 March 2017 at 7 pm**

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## **Members**

### **Ward Councillors**

**Westbury - on - Trym and Henleaze** - Clare Campion-Smith, Geoff Gollop, Liz Radford;

**Stoke Bishop** - Peter Abraham, John Goulandris;

### **Neighbourhood Partnership Ward Members**

**Stoke Bishop** - Ella Davies, Graham Donald, Roger Gamlin, Peter Robottom, Peter Weeks;

**Westbury-on-Trym and Henleaze** - Alan Aburrow, Valerie Bishop, Helen Furber, David Mayer, Vacancy x 2;

**Other representatives** - Paul Bolton-Jones (Police Neighbourhood Manager), Jenny Hodges (Equalities representative), Alan Preece (Environment WG Chair); Stephanie French (Tree representative); Vacancy (Neighbourhood Watch representative).

Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership.

### **1. Welcome and introductions, apologies for absence.**

Apologies were received from Valerie Bishop, Peter Robottom, Graham Donald, Councillor Peter Abraham.

### **2. Declarations of interest**

None received.

### **3. Minutes of the meeting of the Neighbourhood Partnership held on 5 December 2016**

The Minutes of the meeting held on 5 December 2016 were confirmed as a correct record, as amended at the Neighbourhood Partnership's pre-meeting, and signed by the Chair.

### **4. Public forum**

One statement was received from David Redgewell with regard to investment in Bristol's transport and land use planning. The NP felt that the issues raised were outside of its remit particularly given recent events about the future of NP's. The statement was therefore noted.



## 5. Police

The Police Neighbourhood Manager gave an update the main points raised as set out below -

1. Following the setting up of the new operational model, a new operating framework would be introduced to enable more financial savings;
2. The Police & Crime Commissioner had emphasised that beat policing would be at the core of her policing strategy;
3. Neighbourhood Officers would now be directly managed by the Police Neighbourhood Manager to enable them to focus more on community work and less on responding to emergency calls;
4. It was anticipated that over the next year local residents would notice a greater visible presence of police on the beat;
5. Southmead police station would close by April 2017. The current occupants would be temporarily relocated to Bridewell police station at centre of Bristol. It was hoped that a new location would be found soon various options being considered which it was hoped would be sorted in weeks rather than months;
6. The response team were 'borderless' so no reduction in the quality of local policing was anticipated and might be better as there would be no requirement to return to police station as was done before;

With regard to the police statistics for the NP3's three wards the NP noted that demand for police services had significantly increased, partly due to mental health issues. The information was derived from the same source as the Beat officers used.

The statistics would be reviewed in more depth and the respective Neighbourhood Forums.

## 6. Wellbeing

The Partnership received a report of the Neighbourhood Co-ordinator regarding the allocation and recommendations of the Wellbeing Panel. This particular source of funding had been made available from the Avon and Somerset Police, Police & Crime Commissioner (PCC).

The NP and asked if this funding would happen again. The Neighbourhood Co-ordinator said he would ask the PCC at a forthcoming Neighbourhood Forum and report back.

On being put to the vote the Neighbourhood Committee voted and unanimously -

**Resolved - that the recommendations as set out below be approved.**

| Applicant     | Amount requested/<br>purpose | Decision             |
|---------------|------------------------------|----------------------|
| Bristol Noise | Event in Sea                 | Recommendation: £500 |

| <b>Applicant</b>              | <b>Amount requested/<br/>purpose</b> | <b>Decision</b>                                                                                                                                                                           |
|-------------------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               | Mills                                |                                                                                                                                                                                           |
| 43rd Bristol Scouts           | Flooring for new scout hut<br>£3,000 | The Scouts need to indicate how they will report on the expenditure of this fund as the original request is not likely to have been completed by September 2017<br>Recommendation: £1,610 |
| Golden Hill amateur sports    | Sports equipment                     | Recommendation: £1,610                                                                                                                                                                    |
| Sea Mills Girls and Boys Club | Arts practitioner and equipment      | Recommendation: £1,280                                                                                                                                                                    |

## **7. Neighbourhood Co-ordinator's report**

The Partnership considered a report of the Neighbourhood Co-ordinator updating on various issues.

### **Resolved – that**

- 1. The three recent forums be noted;**
- 2. The current budget of the NP be noted;**
- 3. The meeting schedule be noted subject to -**
  - (i) the next NP meeting date being changed from 12 June to 22 May 2017;**
  - (ii) the next Neighbourhood Forums be held on 9, 10, 11 May 2017 for Stoke Bishop, WoT, Henleaze respectively;**
  - (iii) the Transport Working Group (TWG) date for 17 April be cancelled and that the TWG be merged with the Environment Working Group (next meeting 27 April) for all future transport issues;**
  - (iv) the Communication Working Group date of 18 April be cancelled and a new date be arranged;**
  - (v) the Older People Working Group be held on 22 March not 12 April as scheduled;**
- 4. The updates on the NP's devolved budgets and the non-devolved S106 funding allocated to the NP3 area be noted;**
- 5. The request to fund the gate project at Canford Park be deferred to the Environment Working Group for consideration;**
- 6. The reference to the consultation on the new Targeted Youth Service Contract be noted.**

## **8. Feedback from Working Groups**

### **(a) Environment and Tree Champion's report**

The Neighbourhood Partnership noted the report including the request for funding of two projects.

On being put to the vote the Neighbourhood Committee unanimously –

**Resolved –**

- 1. To fund £8,555.00 for tree planting as set out in the report;**
- 2. To fund £2,420 to undertake work as detailed in the report, the funding to be released from the NP's CIL fund.**

**Tree report – the NP noted the achievements listed in the report.**

Members thanked the Tree Champion, Stephanie French, for her work and support on behalf of the NP.

**(b) Transport**

The Neighbourhood Partnership noted the report in particular –

1. The lack of progress with the Area Manager (Highways) issuing a report into the success, or otherwise, of the bus lane leading to the White Tree roundabout;
2. That a stakeholder meeting, in respect of traffic mitigation proposals for the A4018 (CPNN), was still awaited;
3. That minor schemes currently in progress would be finalised.

The NP was made aware of unfinished work at a grass verge at Druid Hill, following recent highway improvements, which was apparently in dispute by the contractors involved. Councillor Goulandris offered to take this up to try and resolve the situation.

Members thanked the TWG Chair Alan Aburrow for all the work he had done on behalf of the NP.

**(c) Older people**

The report was noted.

The NP also received a proposal from the WGOP that the Neighbourhood Committee agree that any unused funds, as at 31 March 2017, be used for other purposes relating to older people eg the proposed over 55's booklet or as 'seed' capital for any new group.

On the proposal being put to the vote the Neighbourhood Committee were 3 in favour and one abstention.

**(d) Communication**

The report was noted. There was some discussion about mailing lists/database and the ability to transfer information to any new groups that might be formed post NP3. The NP was aware of the restrictions imposed by the Data Protection Act about

transfer of personal information. Neighbourhood Coordinator to write to all on list for their views on sharing of information.

**(e) Governance & future of the NP/forums**

There was no Governance report this time but an information note that had been circulated to the NP members was noted.

With regard to the future of the NP/Forums the following note had been circulated by the Chair for comments as below. Comments at the meeting annotated accordingly under the appropriate section in italics –

**NP3 Restructuring Agenda item 9**

It is common ground that -

1. All three Forum voted to retain three Local Forums in some format

*Agreed subject to the word 'voted' being changed to agreed*

2. All local Councillors representing NP3 value a) the contribution that Local Forums give to them and b) the opportunity it presents to them to engage with the local Community

*Agreed*

3. The Working Groups have been very successful and consideration should be given as to how they can be restructured for specific local concerns

*Agreed*

4. The new WGs [name change( task and finish?)] will report to the Forums and the Councillors

*Agreed*

5. Councillors will take back relevant issues to officers and will use the Forums to inform the Community of new issues

*Agreed as NF's provided 'face to face' contact with the public. Councillors would have a standing invitation to attend. Usual processes for order of business would apply*

6. Dates of Forums can be more predictable and advertised 12 months in advance to make sure that Councillors can always attend

*Agreed subject to not all being held on same week*

7. We are uncertain what funds will be available to hold Forums

*Noted*

8. We are uncertain how Section 106 funds will be administered

*Funds should be allocated to wards on an equitable basis either individually or collectively, NF's could recommend spend to local councillors to take forward*

9. We are uncertain how CIL funds will be administered

*Funds should be allocated to wards on an equitable basis either individually or collectively, NF's could recommend spend to local councillors to take forward*

10. We are uncertain who arrange and administer the Forums

*Local groups needed for all areas similar to already existing Henleaze Society*

11. We need to respond to the Note from Penny German dated 1<sup>st</sup> March by 7<sup>th</sup> April

*Better allocation of funds not just to most deprived (@10%) perhaps 20% or 30% spread;*

*Remove option C2.1 from PG note;*

*Ward councillors to provide initial draft of comments and circulate to all NP members for their input;*

*All feedback to be collated by 31 March 2017 to ensure meeting timeline for the process;*

12. What do we say?

*As above (11)*

13. We have arranged a meeting on 2<sup>nd</sup> May to firm up on the above as much as possible

*Noted*

**10. Any other business**

Millhouse bridge railings – no funding identified, perhaps Environment Working Group could consider? Councillor Goulondris to write to Alan Preece about it.

(The meeting ended at 9.07 pm)

CHAIR



## MY NEIGHBOURHOOD



### AGENDA ITEM NO.

## Stoke Bishop, Westbury on Trym & Henleaze NEIGHBOURHOOD PARTNERSHIP Monday 22<sup>nd</sup> May 2017

**Report of:** Andrew McGrath – Communities & Neighbourhoods

**Title:** NP Co-ordinator **Telephone Number:** 0117 9036436

### **RECOMMENDATIONS.** The NP is asked:

1. To note the three recent forums
2. To note the current budget of the NP
3. To agree the two requests for funding from the NP's CIL budget (see 3.1 and 3.2 below)

### 1. Forum Updates

Forums have recently been held in each of the 3 'old' wards. For full details and notes go to:

**<http://www.activenp.co.uk/>**

At each of the three forums residents have shown strong support for the continuation of the forums process in each ward. It is clear that they are valued. Current reps have expressed their willingness to continue to organise the forums, but expressed the hope that new volunteers would make themselves available to help with the organisation and running of the meetings.

The next challenge for the reps and councillors is the gap between BCC funding ending and the budget for councillors beginning. It is likely that there will not be a decision on the proposed small meetings budgets for councillors until late in 2017. Any meetings held before that time will need to be done in venues offered for free. Stoke Bishop has already been offered St Mary's Church for its next forum meeting. Henleaze will always be able to use Henleaze Library if it chooses to. W-o-T will need to find venues, and will continue to look for options.

The police have expressed their strong support for continuing to attend the forum meetings.

All residents signing in at the recent forums were clearly informed that by doing so

their contact details would be retained and used by the new set-up. Work is ongoing regarding the existing databases held by Neighbourhood Partnership staff. These details cannot be handed over to the new structures without the permission of each resident contact.

Whilst the Coordinator will not be available to the new structures in the same way as previously, he will remain as a point of contact for residents and councillors and will continue to project manage the two sensory garden projects until they are complete.

## 2. Current financial situation

| <b>Stoke Bishop, Westbury-on-Trym &amp; Henleaze Neighbourhood Partnership</b><br><b>CIL monies held - 28 February 2017</b>                                                                                                                                                                                                            |                    |                                                     |                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------|-------------------|
| <b>Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:</b><br><b>a) the provision, improvement, replacement, operation or maintenance of infrastructure; or</b><br><b>b) anything else that is concerned with addressing the demands that development places on an area</b> |                    |                                                     |                   |
| <b>Date Received</b>                                                                                                                                                                                                                                                                                                                   | <b>Application</b> | <b>Site Address</b>                                 | <b>Amount</b>     |
| 12/08/13                                                                                                                                                                                                                                                                                                                               | 13/00725           | 7 Church Avenue, Stoke Bishop                       | £2,163.00         |
| 28/08/13                                                                                                                                                                                                                                                                                                                               | 12/05184           | Reynolds Garage, 43 Church Rd, Westbury-on-Trym     | £1,323.00         |
| 06/12/13                                                                                                                                                                                                                                                                                                                               | 12/05218           | 2 Trymwood Parade, Stoke Bishop                     | £5,184.00         |
| 23/04/14                                                                                                                                                                                                                                                                                                                               | 13/04155           | Old Sneed Park Cottage, Mariners Drive, Sneyd Park  | £2,443.35         |
| 23/01/15                                                                                                                                                                                                                                                                                                                               | 13/01967           | Winford Court, Downs Park West, Henleaze            | £52.50            |
| 22/04/15                                                                                                                                                                                                                                                                                                                               | 14/01347           | Henleaze Terrace / Eastfield Road, Henleaze (1)     | £5,219.18         |
| 08/06/15                                                                                                                                                                                                                                                                                                                               | 14/00309           | Land to rear of 21 to 31 Avon Way, Sneyd Park       | £322.17           |
| 09/06/15                                                                                                                                                                                                                                                                                                                               | 13/05335           | Redwood, Stoke Park Road South, Sneyd Park (1)      | £1,423.11         |
| 03/07/15                                                                                                                                                                                                                                                                                                                               | 12/00803           | Land to rear of 86 and 88 Henleaze Road, Henleaze   | £2,247.00         |
| 06/08/15                                                                                                                                                                                                                                                                                                                               | 14/01347           | Henleaze Terrace / Eastfield Road, Henleaze (2)     | £5,219.18         |
| 06/08/15                                                                                                                                                                                                                                                                                                                               | 13/02002           | Former Dairy Crest Depot, Parrys Lane, Stoke Bishop | £1,055.39         |
| 02/09/15                                                                                                                                                                                                                                                                                                                               | 13/01230           | 6 Russell Grove, Henleaze                           | £903.00           |
| 16/10/15                                                                                                                                                                                                                                                                                                                               | 13/05335           | Redwood, Stoke Park Road South, Sneyd Park (2)      | £1,423.11         |
| 04/02/16                                                                                                                                                                                                                                                                                                                               | 14/01347           | Henleaze Terrace / Eastfield Road, Henleaze (3)     | £7,828.78         |
| 08/04/16                                                                                                                                                                                                                                                                                                                               | 13/05335           | Redwood, Stoke Park Road South, Sneyd Park (3)      | £2,134.67         |
| 11/04/16                                                                                                                                                                                                                                                                                                                               | 15/04301           | 46 Tuffley Road, Westbury-on-Trym                   | £714.38           |
| 03/05/16                                                                                                                                                                                                                                                                                                                               | 15/04312           | 69 High Street, Westbury-on-Trym                    | £3,132.59         |
| 29/06/16                                                                                                                                                                                                                                                                                                                               | 13/05335           | Redwood, Stoke Park Road South, Sneyd Park (4)      | £2,134.67         |
| 18/08/16                                                                                                                                                                                                                                                                                                                               | 14/01347           | Henleaze Terrace / Eastfield Road, Henleaze (4)     | £7,828.78         |
| 18/10/16                                                                                                                                                                                                                                                                                                                               | 13/04796           | 35 Passage Road, Westbury-on-Trym (1 and 2)         | £3,905.52         |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                           |                    |                                                     | <b>£56,657.38</b> |

## All CIL decisions made by this NP:

March 2017: = **£8,555** Trees; **£2,420** bench/dog bin

June 2016: = **£6,000** Trees (precise amount to be determined); **£1,000** Daffodils around playgrounds

March 2016: = **£3,986** Play equipment Stoke Lodge; CIL = **£5,000** PROWS

June 2015: = **£500** – Trees on Kewstoke Rd residents

March 2015: = **£1,696** for street lights in W-o-T

Total CIL funds committed by SB,W-o-T&H NP: **£29,157**

Total CIL funds generated in SB,W-o-T&H NP: **£56,657**

Remaining: **£27,500**

## S106

| Stoke Bishop, Westbury on Trym & Henleaze<br>Neighbourhood Partnership                                                        |                                                               |                                                                                                      |                                          |                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------|
| Devolved Section 106 monies held as at 31 <sup>st</sup> March 2017                                                            |                                                               |                                                                                                      |                                          |                                                                                          |
| Permission / Site<br>/ S106<br>Code/contact<br>officer                                                                        | Current<br>Contribution<br>Value (on<br>officer's<br>account) | Actual<br>Current<br>funding<br>available                                                            | Date to be<br>Spent /<br>Committed<br>by | Purpose of<br>Contribution                                                               |
| <b>Parks</b>                                                                                                                  |                                                               |                                                                                                      |                                          |                                                                                          |
| 11/02870 / 3 Stoke Hill, Stoke Bishop / ZCD...A35<br>Richard Ennion<br>(Horticultural Services Manager)                       | <b>£129.94</b>                                                | <b>Remaining:<br/>£129.94</b><br><br>£2,200 committed Sept 2014 (trees)                              | No Limit                                 | The provision of off-site tree planting within one mile of 3 Stoke Hill                  |
| 13/02002 / Former Dairy Crest Depot, 49 Parrys Lane, Stoke Bishop / ...SC26<br>Richard Fletcher<br>(Parks Operations Manager) | <b>£10,285.69</b>                                             | <b>£0</b><br><br>£10,285.69 Committed Dec 2016 (2 sensory gardens)                                   | No limit                                 | The provision of improvements to Parks and Open Spaces within one mile of 49 Parrys Lane |
| 10/02834 / 13 to 21 North View, Henleaze / ZCD...A32<br><br>Richard Fletcher<br>(Parks Operations Manager)                    | <b>£4,709.79</b><br><br>Original amount:<br><b>£6084.79</b>   | <b>Remaining -<br/>£840.16</b><br><br>£3,869.63 committed Dec 2016 (2 sensory gardens)<br><br>£1,375 | No Limit                                 | The provision of improvements to Parks and Open Spaces within one mile of North View     |



|                                                                                                                                          |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                          |                                                                            | committed<br>December<br>2014<br>(Durdham<br>Down Trees)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                                                                                                                                                                                                   |
| 12/01954 / Hiatt<br>Baker Hall, Parry's<br>Lane, Stoke<br>Bishop /<br>ZCD...A82<br><br>Richard Fletcher<br>(Parks Operations<br>Manager) | <b>£28,023.35</b><br><br><b>(Original<br/>allocation:<br/>£117,040.67)</b> | <b>Remaining -<br/>£0</b><br>£13,844 committed<br>Dec 2016 (2<br>sensory gardens)<br><br>£36,336.90<br>committed March<br>2014 (SL car park)<br><br>£13,741.05<br>committed March<br>2014 (Canford loos)<br><br>£29,000 committed<br>March 2014 (O.<br>Quarry Park)<br><br>£8,177.04<br>committed<br>September 2014<br>(FOSPNR path<br>project)<br><br>£1,196 committed<br>December 2014<br>(street<br>Trees - £825)<br><br>£10,000 committed<br>at the September<br>2015 NP meeting<br>(tree sculpture)<br><br>£4,745 committed<br>at September 2016<br>NP meeting (Stoke<br>Lodge Sensory<br>Garden) | No Limit | The provision of<br>improvements and / or<br>maintenance of informal<br>green space, natural<br>green space and active<br>sports space (fixed or<br>seasonal) within one<br>mile of Hiatt Baker Hall<br><b>(NOTE: - this<br/>contribution cannot<br/>be spent on a<br/>children's playground)</b> |
|                                                                                                                                          |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                   |
| 04/03385 / 25<br>Shipleigh Road,<br>Westbury-on-Trym<br>/ ZCD...768<br>Gareth Vaughan-<br>Williams (Highways<br>Manager)                 | <b>£5,164.13</b>                                                           | <b>Remaining -<br/>£5,164.13</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | No Limit | The provision of<br>improvements and<br>maintenance of Public<br>Right of Way 560                                                                                                                                                                                                                 |
|                                                                                                                                          |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                   |
| 11/01178 / 99<br>Devonshire Road,<br>Henleaze / ...SB82<br>John Bos<br>(Community<br>Buildings Officer)                                  | <b>£7,646.59</b>                                                           | <b>Remaining:<br/>£0</b><br><br>£7646.59<br>Church in<br>Westbury Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | No Limit | The provision,<br>improvement and/or<br>maintenance of<br>community facilities<br>within one mile of 99<br>Devonshire Road, or<br>within Henleaze Ward                                                                                                                                            |

### 3. Funding requests

The Neighbourhood Committee is asked to **agree to fund the following requests from its CIL budget:**

**3.1** Provision of a dog/litter bin in a position near to the main gate of Stoke Lodge. When the recent bramble removal took place, a huge number of discarded dog waste bags were discovered. There is a clear need for a bin in this spot. The cost of a bin, with 12 years of regular emptying included, is **£3,700**.

**3.2** The replacement of the current gate (rose garden entrance) at Canford Park. This scheme has been discussed by the NP before. It was originally going to be performed as part of the BCC Parks maintenance programme. This then became victim of the budget cuts. Parks have been in contact and have stated that they can complete the project if it is funded. The scheme will include the following tasks:

- Take out existing gate and take to a local recycling centre.
- To the exposed opening supply and install 1no 2.10m wide x 1.80m high double leaf gate.
- Frame 5no 40 x 12mm flat horizontals, and infilled with 20mm solid bar verticals - spaced at 120mm centres. Every other vertical to have finial at top.
- Bottom 600mm to have 16mm round dog bar in-between each vertical.
- Frame to be curved at top to suit existing gate taken down.
- Gate comes complete with slip bolt holed for padlock supplied by others and drop bolt to each leaf.
- Gates to be fixed to stone piers at either side.
- Finish Galvanised BS EN ISO 1461 and PPC Coated Black Ral 9005
- Clear all further arisings upon completion.

**Total Budget costs £3300.00**

**Stoke Bishop, Westbury-on-Trym & Henleaze  
Neighbourhood Partnership (NP3)  
22 May 2017  
Final Report from the Transport Working Group**

### 1. Introduction

Those present at the last NP Meeting on 6 March will recall that it was reported that the NP3 Transport Working Group was no longer viable due to the Council's withdrawal of devolved funding for Minor Traffic Schemes, resulting from the Council's recent round of budget cuts.

However, going forward, there may be scope for some sort of "pressure group" to evolve from "Phoenix NP" in order to front local traffic and transport needs/concerns. In particular, there will need to be some formal mechanism to review and recommend any allocation of S106 or CIL for funding local highway schemes.

### 2. Current and Future Traffic Schemes

For information, Attachment 1 summarises the unfinished NP3 Highway Issues so that the 29 schemes classified as "In Progress" can be managed to completion by Highways and the 20 schemes classified as "Under Review" can be considered for implementation by Highways, as and when any future funding becomes available.

Attachment 2 summarises the 12 issues identified by the Transport Working Group for inclusion in the CPNN Mitigation Review, so that they are not overlooked as part of the long-awaited A4018 Review to mitigate the effects of the mammoth South Gloucestershire development of 6000+ homes at Cribbs Causeway and Filton Airfield.

Attachments 1 and 2 have been submitted to BCC's Area Manager (Highways) so that the schemes can be recorded in Highways' monitoring system and progressed accordingly. Also, Attachment 2 has been submitted to BCC's Strategic Transport Programme Manager to ensure that the 12 local issues are taken into account during his CPNN Mitigation Review.

Although Attachment 3 was included in the March Report to the NP, it is included again for completeness, as it records the legacy of approximately 29 minor traffic schemes/projects that were executed over the past seven years across Stoke Bishop, Westbury-on-Trym and Henleaze. All these schemes were funded through the NP's devolved budgets, at a total cost of approximately £224,750.

### 3. Recommendations

The **Neighbourhood Partnership** is requested to **Note** the contents of the schedules reproduced as Attachments 1, 2 and 3 as these collectively summarise the final records of the NP3 Transport Working Group.

Alan Aburrow  
Chairman, Transport Working Group  
(24 April 2017)

| <b>Stoke Bishop, Westbury-on-Trym &amp; Henleaze Neighbourhood Partnership</b><br><b>Transport Working Group</b><br><b>Final Schedule of Minor Traffic Schemes "In Progress" and "Under Review" (March 2017)</b><br><b>(Not Including Schemes to be Included in CPNN Mitigation Review)</b> |      |                                                                              |                                                                                                                  |                                                                                                                                                             |              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Ref                                                                                                                                                                                                                                                                                         | Area | Location                                                                     | Details                                                                                                          | Progress                                                                                                                                                    | Status       |
| <b>Section 1 - Stoke Bishop</b>                                                                                                                                                                                                                                                             |      |                                                                              |                                                                                                                  |                                                                                                                                                             |              |
| S118                                                                                                                                                                                                                                                                                        | SB   | Hollybush Lane junction with Druid Hill ('Tracker' ID 590)                   | Inconsiderate parking on junction, reducing visibility for drivers exiting Hollybush Lane                        | Parking Restrictions ("yellow lines") included in S131 parking review                                                                                       | In progress  |
| S121                                                                                                                                                                                                                                                                                        | SB   | Roman Way, junction with Portway and Hadrian Close ('Tracker' ID 779)        | Inconsiderate parking on junction, reducing visibility for drivers exiting Portway                               | Parking Restrictions ("yellow lines") included in S131 parking review                                                                                       | In progress  |
| S122A                                                                                                                                                                                                                                                                                       | SB   | Sea Mills Lane                                                               | Parking provision at station end of Sea Mills Lane for allotment holders                                         | Parking Restrictions ("yellow lines") included in S131 parking review                                                                                       | In progress  |
| S124                                                                                                                                                                                                                                                                                        | SB   | Stoke Hill                                                                   | Paint additional "Slow" markings on road near Eastmead Lane                                                      | Will be funded from NP3 "Minor Signing & Lining" budget                                                                                                     | In progress  |
| S130                                                                                                                                                                                                                                                                                        | SB   | Parry's Lane/Cross Elms Lane junction ('Tracker' ID 1186)                    | Road safety issues with vehicles failing to negotiate bend, mounting pavement and demolishing boundary walls etc | "Bend warning" signs will be erected and targeted maintenance work will be undertaken in Spring 2017 to improve the anti-camber characteristics of the bend | In progress  |
| S131                                                                                                                                                                                                                                                                                        | SB   | Sea Mills Station Parking Review                                             | To include, Hadrian Close, Roman Way, Branscombe Road, Sea Mills Lane etc                                        | Parking Review <b>sanctioned at June 2016 NP</b> for inclusion in 2016/18 programme. Public Consultation closed 14 Nov 2016                                 | In progress  |
| S134                                                                                                                                                                                                                                                                                        | SB   | Safety at junction of Shirehampton Road & Bell Barn Road ('Tracker' ID 1272) | Concerns over safety with accidents at this junction. Improved crossing points and built out kerbs requested.    | Funding of £10k for kerb/footway upgrade <b>sanctioned at December 2016 NP</b>                                                                              | In Progress  |
| S107A                                                                                                                                                                                                                                                                                       | SB   | Kewstoke Road junction with Stoke Hill ('Tracker' ID 144)                    | Pavement build-outs to be considered if recent parking restrictions (S107) are demonstrably inadequate           | Requires a survey and a detailed design study, plus Consultation - this would cost approx £7 to £8k                                                         | Under Review |
| S122                                                                                                                                                                                                                                                                                        | SB   | Sea Mills Lane                                                               | Provide car park near railway station.                                                                           | Possible locations currently being researched with BCC.                                                                                                     | Under Review |
| S123                                                                                                                                                                                                                                                                                        | SB   | Coombe Lane                                                                  | Provide a Zebra Crossing, near Rayleigh Road                                                                     | Possible alternative locations to be reviewed, together with provision of central pedestrian refuge points as an alternative                                | Under Review |
| S126                                                                                                                                                                                                                                                                                        | SB   | Portway                                                                      | Provide improved footway between Roman Way and Avon Wildlife Trust's nature reserve                              | Feasibility study required                                                                                                                                  | Under Review |
| S127                                                                                                                                                                                                                                                                                        | SB   | Dingle Road ('Tracker' ID 943)                                               | Request for Zebra Crossing as there are no safe crossing facilities near the bus stops                           | Survey the area for possible crossing location. The location straddles 2 Neighbourhood Partnerships                                                         | Under Review |
| S128                                                                                                                                                                                                                                                                                        | SB   | Sea Mills Lane ('Tracker' ID 1012)                                           | Request for Zebra Crossing between Avon Way and Lyndale Avenue                                                   | Survey the area for possible crossing location. What local support has been identified?                                                                     | Under Review |
| S129                                                                                                                                                                                                                                                                                        | SB   | Stoke Park Road ('Tracker' ID 1197)                                          | Vehicles over-running and damaging the grass verge.                                                              | Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.                                                          | Under Review |
| S133                                                                                                                                                                                                                                                                                        | SB   | Shaplands, Stoke Park Road, Ormerod Road ('Tracker' ID 643)                  | Obstructive parking by vehicles believed to belong to students residing at the University's Hyatt Baker site.    | University deny that the problem is caused by student's vehicles and, therefore, not their problem to address (see also W146).                              | Under Review |
| S135                                                                                                                                                                                                                                                                                        | SB   | Parked vehicles on Stoke Park Road ('Tracker' ID 1324)                       | Congestion and verge damage due to parked vehicles.                                                              | Link with Highway Issue S129 (Tracker ID 1197)                                                                                                              | Under Review |

| Ref                                 | Area | Location                                                                               | Details                                                                                                                                             | Progress                                                                                                                                                                                 | Status       |
|-------------------------------------|------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| S137                                | SB   | Parking issues around Coombe Dingle Sports Complex at busy times ('Tracker' ID 145)    | At busy times, inconsiderate and dangerous parking at junctions, including Coombe Lane, West Dene and junction of Cross Elms Lane with Parry's Lane | Introduce parking restrictions at all local junctions, in particular at Coombe Lane entrance to sports complex                                                                           | Under Review |
| <b>Section 2 - Westbury-on-Trym</b> |      |                                                                                        |                                                                                                                                                     |                                                                                                                                                                                          |              |
| W130                                | WoT  | Glenwood Road ('Tracker' ID 166)                                                       | Provide double yellow lines opposite allocated parking spaces to maintain adequate access for traffic.                                              | Parking restrictions ("yellow lines") included with Southmead Hospital Parking Statutory Consultation                                                                                    | In progress  |
| W132                                | WoT  | Eastfield Road, at Cote Lea Park junction ('Tracker' ID 168)                           | Difficulty for pedestrians using crossing point, due to parked vehicles restricting visibility                                                      | Will require parking restrictions if parked vehicles are to be moved further away from crossing point.                                                                                   | In progress  |
| W134                                | WoT  | Coombe Lane junction with Canford Lane ('Tracker' ID 170)                              | Excessive speed of traffic moving from Canford Lane into Coombe Lane and also difficult for pedestrians to cross Coombe lane at this wide junction. | Pavement build-outs and central pedestrian refuge included as a condition for Planning Application 16/03833/F granted for 112 Coombe Lane                                                | In progress  |
| W135                                | WoT  | Cote Lea Park junction with Pinewood Close ('Tracker' ID 171)                          | Inconsiderate parking on junction, reducing visibility for drivers                                                                                  | Parking restrictions ("yellow lines") included with W136                                                                                                                                 | In progress  |
| W136                                | WoT  | Holmwood Gardens, Passage Road, Shipley Road and Westfield Road etc ('Tracker' ID 587) | Roads currently being used for all-day commuter parking with resultant visibility problems and pavement parking                                     | <b>Parking Review sanctioned at June 2014 NP.</b> Public Consultation completed and scheme will progress to Statutory Consultation, prior to scheme implementation early 2017            | In progress  |
| W139                                | WoT  | Rosery Close ('Tracker' ID 176)                                                        | Roads currently being used for all-day parking with resultant problems for residents                                                                | Parking restrictions ("yellow lines") included with W136                                                                                                                                 | In progress  |
| W114A                               | WoT  | Chock Lane ('Tracker' ID 157)                                                          | Additional traffic-calming measures, not covered by W114                                                                                            | 3 over-runnable chicanes and other traffic calming work completed in July 2015. Highways have yet to report-back to residents on any additional practical works that could be considered | Under Review |
| W129                                | WoT  | Canford Lane - between Canford Road and Dingle Road ('Tracker' ID 1625)                | Provide Zebra Crossing and/or central pedestrian refuge(s) near entrance to Crematorium                                                             | Issue highlighted and discussed at WoT Forum (Nov 2016) and those present were supportive of a crossing                                                                                  | Under Review |
| W141                                | WoT  | Section of Henbury Road near junction with Hyland Grove ('Tracker' ID 778)             | Pedestrian crossing on Henbury Hill has been requested - near Northover Road                                                                        | Issue discussed at WoT Forum (Nov 2016)                                                                                                                                                  | Under Review |
| W142                                | WoT  | Falcon Close, junction with Henbury Road                                               | Inconsiderate parking on junction, reducing visibility for drivers                                                                                  | Parking Restrictions ("yellow lines") to be included in next local parking review                                                                                                        | Under Review |
| W146                                | WoT  | Elmlea Avenue & Rylestone Grove ('Tracker' IDs 783 and 1165)                           | Obstructive parking by vehicles believed to belong to students residing at the University's Hyatt Baker site.                                       | University deny that the problem is caused by student's vehicles and, therefore, not their problem to address (see also S133).                                                           | Under Review |
| <b>Section 3 - Henleaze</b>         |      |                                                                                        |                                                                                                                                                     |                                                                                                                                                                                          |              |
| H124                                | Hen  | Wellington Hill West, junction with Kellaway Avenue ('Tracker' ID 128)                 | Move Stop Line further down Wellington Hill West to give busses turning from Kellaway Ave more room to manoeuvre.                                   | Road markings reviewed and changes to be introduced during next maintenance cycle.                                                                                                       | In progress  |
| H125                                | Hen  | Coldharbour Road, between Cairns Road and Halsbury Road ('Tracker' IDs 129 & 1204)     | Install pedestrian crossing.                                                                                                                        | Public consultation completed. Works now to be delivered as part of a larger Cycling Ambition Fund scheme. Estimated completion - mid 2017                                               | In progress  |
| H127                                | Hen  | Downs Park West, junct with Henleaze Rd ('Tracker' ID 130)                             | Inconsiderate parking on junction                                                                                                                   | Parking restrictions included in North View TRO Review                                                                                                                                   | In progress  |
| H130                                | Hen  | Brean Down Ave, junction with White Tree Road ('Tracker' ID 133)                       | Introduce parking restrictions at junction                                                                                                          | Parking restrictions included in North View TRO Review                                                                                                                                   | In progress  |

| Ref  | Area | Location                                                                               | Details                                                                                                                                                                              | Progress                                                                                                                                                                                         | Status                     |
|------|------|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| H131 | Hen  | Eastfield junction with Eastfield Road ('Tracker' ID 134)                              | Introduce parking restrictions at junction                                                                                                                                           | Parking restrictions included in WoT parking review                                                                                                                                              | In progress                |
| H132 | Hen  | Grange Park junction with Brecon Road, Waterford Road & Antrim Road ('Tracker' ID 135) | Inconsiderate parking in junction area restricting access for through traffic, in particular in Grange Park                                                                          | Parking restrictions included in Brecon Road TRO Review (H134)                                                                                                                                   | In progress                |
| H134 | Hen  | Brecon Road ('Tracker' IDs 137 & 1395)                                                 | Provision of "safety features" around St Ursula's Academy, including additional parking restrictions and speed tables                                                                | Part of Planning Application to expand St Ursula's Academy and will be funded by the Academy. TRO being progressed with site work due to complete Summer 2017                                    | In progress                |
| H135 | Hen  | Downs Park East, junct with Henleaze Rd                                                | Inconsiderate parking on junction                                                                                                                                                    | Parking restrictions included in North View TRO Review                                                                                                                                           | In progress                |
| H137 | Hen  | Wellington Hill West Zebra Crossing (near 'Beehive' PH) ('Tracker' ID 812)             | "Puffin crossing" requested to make the existing crossing safer - especially for children attending Horfield school. Upgrade to a "Puffin Crossing" (+£60k) beyond the NP's budget   | Belisha Beacon LED halos completed and anti-skid surfacing being progressed (part-funded with NP4). Crossing currently being considered for CAF upgrade - "QuietWay" route to Southmead Hospital | In progress                |
| H138 |      | North View                                                                             | Relocate in-bound bus stop from North View to Northumbria Drive (outside library)                                                                                                    | Funding for a design study and local consultation <b>agreed by NP, December 2015</b>                                                                                                             | In progress                |
| H141 | Hen  | Henleaze Parking Review ('Tracker' ID 860)                                             | Various issues identified: Wanscow Walk, junct with Henleaze Road; Henley Grove junction with Henleaze Road; Henleaze Road (between Northumbria Drive and Westbury Road); Etloe Road | Revised Parking Review <b>sanctioned at June 2016 NP</b> for inclusion in 2016/18 programme and progress subject to availability of BCC resources                                                | In progress                |
| H144 | Hen  | Etloe Road ('Tracker' ID 1255)                                                         | Pavement-parking near North View causing an obstruction to pedestrians and buggies                                                                                                   | Without the presence of yellow lines, obstruction is a Police matter. Additional parking restrictions to be reviewed under H141.                                                                 | In progress                |
| H146 | Hen  | Blandford Close ('Tracker' ID 1278)                                                    | Turning circle at end of cul-de-sac obstructed by parked vehicles                                                                                                                    | Obstruction is a Police matter. White "Keep Clear" markings to be painted.                                                                                                                       | In progress                |
| H148 | Hen  | Fallodon Way ('Tracker' ID 1311)                                                       | Parked vehicles causing visibility issues for vehicles exiting Fallodon Court                                                                                                        | Additional parking restrictions to be reviewed under H141.                                                                                                                                       | In progress                |
| H150 | Hen  | Review of Parking Bays on St. Albans Road ('Tracker' ID 1397)                          | A review of the 8 one-hour parking bays in order to free them up for residents                                                                                                       | Parking restrictions to be reviewed under H141.                                                                                                                                                  | In progress                |
| H108 | Hen  | Lime Trees Road to Ridgehill ('Tracker' ID 117)                                        | Complete the missing 20m section of cycle path at the Ridgehill end                                                                                                                  | Subject to establishing ownership of the small piece of land over which the Cycle Path would be laid                                                                                             | In progress with PROW Team |
| H136 | Hen  | Westbury Park (the road) ('Tracker' ID 1384)                                           | Suggestion that the road could become a one-way street to obviate the dangers of all-day parking                                                                                     | Currently little support from the WP Community Association. Outcome of local post-RPZ review awaited                                                                                             | Under Review               |
| H142 | Hen  | Kellaway Avenue ('Tracker' ID 1014)                                                    | Request for Zebra Crossing between Kings Drive and Phoenix Grove (straddles 2 Neighbourhood Partnerships)                                                                            | Issue raised at Henleaze Forum (November 2016) and rejected as not being required.                                                                                                               | Under Review               |
| H143 | Hen  | Henleaze Road ('Tracker' ID 1121)                                                      | Request for Zebra Crossing near Downs Park West                                                                                                                                      | Survey the area for possible crossing location. What local support has been identified?                                                                                                          | Under Review               |
| H145 | Hen  | Harbury Road ('Tracker' ID 1273)                                                       | Vehicles over-running and damaging the grass verge.                                                                                                                                  | Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.                                                                                               | Under Review               |
| H149 | Hen  | Kellaway Avenue (Golden Hill) ('Tracker' ID 1366)                                      | 20mph speed limit plus physical calming ("speed humps") requested in the Golden Hill area plus a new Zebra Crossing.                                                                 | Zebra Crossing already covered by Issue H142. Road could be assessed for practicality of 20mph limit and physical calming.                                                                       | Under Review               |
| H151 | Hen  | Grange Court Road ('Tracker' ID 1020)                                                  | Inconsiderate and dangerous parking at "school run" times.                                                                                                                           | Get local schools to take ownership of the problem. Could consider introducing additional parking restrictions as part of Henleaze Parking review (H141)                                         | Under Review               |



| <p style="text-align: center;"><b>Stoke Bishop, Westbury-on-Trym &amp; Henleaze Neighbourhood Partnership</b></p> <p style="text-align: center;"><b>Transport Working Group</b></p> <p style="text-align: center;"><b>Final Schedule of Minor Traffic Schemes to be Included in CPNN Mitigation Review</b></p> <p style="text-align: center;"><b>(March 2017)</b></p> |      |                                                                         |                                                                                                                                                                                                                                                     |                                                                                                                                                                                           |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| Ref                                                                                                                                                                                                                                                                                                                                                                   | Area | Location                                                                | Details                                                                                                                                                                                                                                             | Progress                                                                                                                                                                                  | Status                             |
| W119                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road, near junction with Greystoke Avenue ('Tracker' ID 169) | Introduce a pedestrian crossing, across Falcondale Road                                                                                                                                                                                             | Feasibility study required. A cheaper (£15-20k) option could be to incorporate a central refuge island, without a formal crossing.                                                        | Included in CPNN mitigation review |
| W121                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road/ Westbury Road junction ('Tracker' ID 162)              | Current location of both Zebra Crossings is a hazard to pedestrians and vehicles                                                                                                                                                                    | Relocation of crossing points included with signalisation of junction. Part-funding of £70k available from Planning Consent (15/00488/F) to expand St Ursula's Academy. See attached MoU. | Included in CPNN mitigation review |
| W121A                                                                                                                                                                                                                                                                                                                                                                 | WoT  | Falcondale Road/ Westbury Road junction ('Tracker' ID 162)              | Minor improvements to crossing following pedestrian accident on crossing                                                                                                                                                                            | Erect additional warning sign (complete); review and extend zigzag markings; lay high friction surface on approaches to crossing, see W121                                                | Included in CPNN mitigation review |
| W123                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road                                                         | 1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP                                                                                                                                             | Connect the lights to the Council's private fibre network (BNET) to give enhanced reliability, cost £30k-£50k.                                                                            | Included in CPNN mitigation review |
| W124                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road                                                         | 1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP                                                                                                                                             | Install traffic cameras on the BNET system, cost approx £20k but dependant on completion of W123                                                                                          | Included in CPNN mitigation review |
| W125                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road                                                         | 1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP                                                                                                                                             | Introduce a "Clearway" during peak hours, cost £10k                                                                                                                                       | Included in CPNN mitigation review |
| W126                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road/ Stoke Lane junction                                    | 1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP                                                                                                                                             | Improvements to the capacity of the Stoke Lane junction, cost approx £25k. Consider banning out-bound right turn                                                                          | Included in CPNN mitigation review |
| W127                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Falcondale Road/ Henbury Road junction                                  | 1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP                                                                                                                                             | Improvements to the capacity of this junction. These would cost approx £200k and be funded from the Council's capital budget, probably within the next 5 years                            | Included in CPNN mitigation review |
| W133                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Greystoke Ave, junct with Falcondale Road ('Tracker' ID 285)            | A BCC Report in 2012 highlighted that existing pedestrian refuges at the junction were poorly sited and proposed that improved crossing points plus a 2-lane exit from Greystoke Ave to Falcondale Road, would benefit both pedestrians and traffic | Review recommendations and pursue options. Also to include W119. Design Study sanctioned at Dec 2013 NP, subsequently decision reversed at March 2014 NP.                                 | Included in CPNN mitigation review |
| W140                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Southdown Road and Hillsdon Road ('Tracker' IDs 177, 1140 & 1522)       | Problems with "rat-running" to avoid Henbury Road/Falcondale Road traffic lights                                                                                                                                                                    | Falcondale Road/Southdown Road junction could be closed as part of CPNN mitigation review                                                                                                 | Included in CPNN mitigation review |
| W144                                                                                                                                                                                                                                                                                                                                                                  | WoT  | Canford Lane, between Canford Road and Falcondale Road                  | Complaint of increased traffic congestion following increased number of busses using Canford Lane                                                                                                                                                   | Parking arrangements and possibility of one-way street could be considered as part of the CPNN mitigation review                                                                          | Included in CPNN mitigation review |
| H107                                                                                                                                                                                                                                                                                                                                                                  | Hen  | Henleaze Rd/Westbury Rd ('Tracker' ID 116)                              | Ban right turn out of Henleaze Road                                                                                                                                                                                                                 | Perceived need will be monitored and, if necessary, included as part of CPNN mitigation.                                                                                                  | Included in CPNN mitigation review |



## **Memorandum of Understanding in respect of Planning Application 15/00488/F**

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2. With regard to the above mentioned planning application and on behalf of the Education and Skills Service (and not personally), I hereby undertake that prior to carrying out a material operation (as defined in Section 56(4) of the Town and Country Planning Act 1990) in respect of the Development, the Education and Skills Service will pay to the Transport the following sums:
  - 2.1. The sum of £2,500 (TWO THOUSAND FIVE HUNDRED POUNDS) towards the introduction or amendment of any Traffic Regulation Parking or other formal Order or Notice required as a consequence of the Development
  - 2.2. The sum of £70,000 (SEVENTY THOUSAND POUNDS) towards crossing improvements at the junction of Westbury Road / Westbury Hill



**Significant Minor Traffic Schemes Completed 2010 – 2017**  
**Funded from NP3's Devolved Budgets**

| <b>Stoke Bishop</b>     |                                                                                                           | <b>£</b> |
|-------------------------|-----------------------------------------------------------------------------------------------------------|----------|
| 1                       | Additional parking restrictions around Sea Mills Lane/Shirehampton Road                                   | 5,000    |
| 2                       | Additional parking restrictions in Sneed Park (Downleaze and Rockleaze area)                              | 7,500    |
| 3                       | Additional parking restrictions around Stoke Hill/Old Sneed Avenue                                        | 3,000    |
| 4                       | New Zebra Crossing on Shirehampton Road                                                                   | 30,000   |
| 5                       | Upgrade of mini-roundabout at Shirehampton Road/Parry's Lane junction                                     | 19,000   |
| 6                       | Parking Review around Sea Mills Station area (implementation to follow?)                                  | 10,000   |
| <b>Westbury-on-Trym</b> |                                                                                                           |          |
| 1                       | Additional parking restrictions around Southfield Road and Albert Place                                   | 5,000    |
| 2                       | Review of traffic light sequencing on Falcondale Road                                                     | 2,500    |
| 3                       | Upgrade to digital signalling communication for traffic lights on Falcondale Road                         | 2,000    |
| 4                       | Feasibility Study for improvements at Passage Road/Greystoke Road junction                                | 5,000    |
| 5                       | Additional crossing-point and pavement widening/realignment in Eastfield Road (near top Waters Lane)      | 13,000   |
| 6                       | Additional parking restrictions in Stoke Lane area                                                        | 10,000   |
| 7                       | Installation of parking demarcation studs in Henbury Road                                                 | 1,000    |
| 8                       | New traffic-calming measures in Chock Lane                                                                | 12,500   |
| 9                       | New Zebra Crossing on Southmead Road                                                                      | 21,000   |
| 10                      | Additional "No Entry" signage at bottom of Channells Hill                                                 | 2,000    |
| 11                      | Westbury-on-Trym Parking Review (implementation to follow?)                                               | 10,000   |
| 12                      | Installation of traffic bollards to protect grass verge on Westbury Road                                  | 1,000    |
| 13                      | New kerbing and traffic bollards to protect grass verge in Canford Lane (near Merlin Close)               | 8,000    |
| 14                      | "Mother & Child" bays marked-out in Westbury Hill car park                                                | 350      |
| 15                      | Installation of two new street lamps on Public Right of Way near Parish Church                            | 5,400    |
| <b>Henleaze</b>         |                                                                                                           |          |
| 1                       | Additional parking restrictions in area around Wimbledon Road and Twickenham Road                         | 5,000    |
| 2                       | Additional Parking Restrictions in Westbury Park                                                          | 8,000    |
| 3                       | Design Study for redesign of Northumbria Drive/Henleaze Road junction                                     | 4,000    |
| 4                       | New traffic-calming measures in Park Grove/Springfield Grove                                              | 20,000   |
| 5                       | Installation of street bollards and revised white lining in The Drive, at exit from Tesco filling station | 2,750    |
| 6                       | Traffic and speed survey in West Broadway/South Croft area                                                | 2,750    |
| 7                       | LED halos added to Belisha Beacons on Coldharbour Road Zebra Crossings (x2)                               | 4,000    |
| 8                       | LED halos added to Belisha Beacons and High Friction Surface (HFS) on Wellington Hill West Zebra Crossing | 5,000    |

**TOTAL** 224,750



## Meeting of NP3's Working Group for Older People Wednesday 22 March 2017 at Henleaze Library

### Present:

Helen Furber (HF) [Chair]  
Gay Huggins (GH)  
John Moore (JM)

Janet Brewer  
Andrew McGrath (AM)  
Peter Robottom

Geoff Gollop (GG)  
Mildred Miller

### Apologies:

Valerie Bishop (VB)  
James Lynch (JL)

Graham Donald (GD)

Audrey Indge

- 1 Welcome** HF welcomed everyone to the meeting. She explained that VB was ill and unable to chair the meeting.
- 2 Apologies** As above.
- 3 Notes of last meeting** Approved.
- 4 Bristol City Council (BCC) funding**

GG provided an update.

It was agreed that discussions should move forward during the meeting on the basis that no further funding will be provided by BCC.

There is a possibility that the WGOP (or any successor group[s]) might be able to apply for BCC wellbeing funds (once it has been decided what will happen after Neighbourhood Partnerships [NPs] cease to exist) but we should discount the possibility for now.
- 5 Other funding**

The WGOP holds funds totalling £511.80.

A number of organisations are potential providers of funding so, if we identify activities requiring additional funds, we should be ready to investigate potential sources and to complete grant applications.
- 6 Core requirement** It was agreed that whether the WGOP continues in its current form, or on a ward basis, the core requirement is to have constantly updated information on activities which are available for those aged 55 and over. The information does not necessarily have to be printed in a LinkAge booklet.
- 7 Actions**

After a discussion about what we need and how to go about obtaining the information, the following actions were agreed.

a) WGOP (or successor) meetings should continue.

- b) Post NPs, the WGOP Constitution will need to be updated or replaced.
- c) Instead of updating issue 2 of the LinkAge '*What's On for Over 55s booklet*', data will be collected by group members and included in an excel spreadsheet. The spreadsheet will be made available to any group members/ community groups/ others that request it.
- d) At the next meeting the data fields for the excel spreadsheet will be discussed and finalised. Proposed fields are included in the Appendix to these notes.
- e) To ensure the data can be broken down between wards/ other areas, a postcode will be included for each venue.
- f) All group members will consider possible entries for the database (sources of information will include the 'LinkAge data' already held, information from community publications such as BS9 and Henleaze & Westbury Voice, churches and community groups).
- g) JM advised that he is prepared to 'take on' a work experience student at Home Instead. The student could make telephone calls to help populate part of the WGOP's database.
- h) If a group wants to use the database information (or any part thereof) for a printed document, they are welcome to do so but that group will be responsible for its publication and production costs.

## **8 Database**

Guidance is being sought from Bristol City Council about data protection/ transfer issues following the cessation of NPs. It is hoped that an update will be available at the next meeting.

## **9 Next meeting**

Tuesday 9 May – 10.15 am at the Eastfield Inn.

HF/ 1 April 2017

### **Appendix – Possible database fields**

- Title of activity
- Gender specific?
- Age requirements (e.g. over 55s, all ages etc)
- Frequency (e.g. weekly, monthly etc)
- Ongoing? (if not include start and end dates)
- Time of meetings
- Disabled access/toilets?
- Description of event
- Notes (if any)
- Venue address (including postcode)
- Cost
- Contact/Contact details

## NP3 Communications Group Update, May 2017

### 1. Quarterly meetings

The last group meeting took place in January. It was agreed not to meet in April as there is currently no clear message to communicate to residents other than that NPs are being discontinued.

### 2. May Forums

A poster advertising the Henleaze Forum was circulated to NP Councillors and Ward Representatives on 25 April so that it can (if required) be adapted for use in Westbury-on-Trym and Stoke Bishop.

### 3. Actions to be taken

As and when we have clarity about the way forward, the following actions (as a minimum) will be necessary.

- a) *Data*: We are awaiting a response from Bristol City Council about the transfer of mailing lists to any new groups that may be formed. It is noted that the General Data Protection Regulation comes into force on 25 May 2018 and this should be taken into account when/ if mailing lists are transferred.
- b) *Media*: Editors of local publications need to be updated and advised of future ward/ group contacts.
- c) *Website*: The NP3 website has been updated with currently available information. Consideration needs to be given as to how long the current site should be maintained and about any links to other/ newly created websites that may be necessary.
- d) *Facebook*: A NP3 site was set up last year by Gary Brentnall. The site is no longer managed and receives only a few visitors. A way forward needs to be agreed.

Helen Furber/ 2 May 2017

## Tree Report for NP Planning Meeting. 2<sup>nd</sup> May 2017

### **1) NP3's Street Tree Planting Wish List 2016/2017 and 2017/2018**

This is a simultaneously sad and optimistic report. I am sad and angry because of our three tree planting sites planned and budgeted for the 2016/2017 season (just finished) only one of our 3 sites got planted - the planting of 3 trees on Henleaze dual carriageway.

One of the other two sites - the planting of 5 trees on Church Road in Sneyd Park - we thought was going to happen until literally the very last day of the planting season - when the contractors turned up to plant the trees and could not do it. They could not get the size of tree ordered and supplied into the sites. My anger is because this could and should have been discovered before the trees were ordered at Christmas, or even better, before Christmas. Our order went in last May - 11 months before this discovery - and my view is that the site should have been checked long before the last week in March 2017, or "written up" better in the first place.

Our third site - well - what can I say? I am to have a meeting with Richard Ennion on 27<sup>th</sup> April about these failures, and his explanations of the failure on Church Road and of the Westbury Road scheme I will give you on the night.

But my optimism is that, almost as a result of this 2016/2017 failure, we should be able to get trees planted in 2017/2018 using our CIL money already budgeted but possibly frozen. If you recall the NP has agreed to plant 29 trees during the forthcoming season. Then the cash axe was threatened and for weeks we have been left wondering what was going to happen about CIL money.

I asked Andrew McGrath that question directly:

*"Dear Andrew*

*At the last NP meeting on March 6th we asked if we could go ahead and make "order/allocations/commitments" against CIL funds devolved to the Partnership. The answer was "Yes". Several people I have spoken to since then have said we cannot - although none of those has been a Council Officer.*

*I did ask the same question of Penny Garmon and Asher Craig at the meeting we went to on Wednesday 5th April but the group never got around to my question - which got written down on the Flip Chart. We were told that questions written on the Flip Chart would receive a reply - but none has been forthcoming.*

*I spent the morning today visiting tree planting sites with the last (wo)man standing in the Tree Department - Holly Paton - looking at "our sites". But can we commit to them?*

*Asher Craig and Penny Garmon have said that no decisions have yet been taken about the spending of CIL funds and that all is open to consultation and discussion and that decisions will not be taken until December - after the consultation has ended.*

*But meanwhile can we place orders against the funds for allocation? It all involves a lot of work - some of which has been done.*

*And of course there is the thorny issue of the 5 Black Pines in Church Road which were supposed to have been planted during this last season - but it did not happen. The earliest it could happen is next season and if we cannot spend the money (even though it was allocated over a year ago) then that planting - now sorted out - will be caught by the "redistribution".*

*I need answers on this please - and urgently."*

and the answer I got is:

*“Stephanie*

*I copy David and Steve in to this reply, as David can request that a Dem. Services officer (Steve) be present if there are going to be financial decisions made on 22nd May.*

*Penny and Asher are talking about the future arrangements after June, when NPs are gone. The CIL allocation process is a very hot topic at present and will be subject to consultation over the summer, with the aim of the Cabinet making a decision in September.*

*What we officers are being asked to consider for the May/June NPs is whether it is realistic to allocate funds to projects if there is no realistic prospect of them being delivered due to officer capacity problems.*

*Money already allocated to projects (whichever year) should still be delivered. If the one for the 5 trees is allocated, it should still be delivered eventually.*

*If David wishes to have the May meeting as a decision meeting, then we ask Steve to attend to record the decisions.*

*Regards*

*Andrew”*

This reply means two things to me

1) With regard to the 2016/2017 plantings the Church Road plantings - modified to perhaps only 3 trees - will happen. It is now all worked up (see below). The Westbury Road project (new trees in new sites in the verges opposite Majestic Wine Warehouse) might happen (up to £3925). (await Richard Ennion's answer).

2) The 2017/2018 planting can happen if you agree at this meeting. You have voted the money twice now and I have visited all the sites with a Tree Officer (10<sup>th</sup> April 2017) and with perhaps a few modifications (choice of tree size, choice of tree species, moving a few sites a few feet) we have identified no more than 29 tree plantings. This might reduce to 24 depending upon some sites needing to move a few feet and residents having planted trees in a site! The Officer has written up the visit as a tree planting plan - so I have already used some officer capacity which we should not waste, and we do thus have a realistic prospect of delivering the project. I think we have had this allocation of instant officer time because of our bad experience with this last season. We were told that we were first in with our list last season and the only NP to get it all right.

Please support me in my efforts to get these trees (up to 29, budgeted at £8555 at the last NP meeting) planted in 2017/2018, and the 2016/2017 order completed in 2017/2018 - Church Road trees (3 or 5) for sure, Westbury Road trees maybe. Thanks

## 2) Other Tree Issues

Residents requesting assistance with planning applications regarding trees and requesting help with sponsoring tree planting privately have received such assistance, sometimes including a home visit!

There should be five new trees in Roman Way, four new trees in Northumbria Drive (we are putting four in there too) and five new trees in Grange Park as a result of group sponsorship efforts, and a new tree in Harbury Road courtesy of one resident.

### 3) Liaison with the Tree Forum

Two new problems have come to the fore since our last meeting.

In two Westbury planning applications we have noticed that **developers are including hedges in their landscaping proposals to replace lost tree canopy**. Unfortunately this has been accepted by the planners, although we did manage to influence a reduction in the number of hedging stock and an increase in the number of trees in one of the developments. This is a worrying trend and I have raised it with the Bristol Tree Forum (BTF). Their support against this was unanimous and we now propose to engage the city planners (Paul Chick) in a debate about it. I have asked for a meeting and intend to attend with the Vice Chair of the Bristol Tree Forum.

Again in two (different) Westbury planning applications **developers have waited more than one year between a) acquiring land and clearing it of trees immediately and then b) putting in the development planning application**. It is only three years since, again working with the then chair of the BTF, we managed to persuade Paul Chick to apply the Bristol Tree Replacement Standard retrospectively for a year. It seems that we have now to ask for a longer period of time. We probably will not get it. I think we shall ask for five years because under current regulations any tree that does get planted as a condition of planning consent has to be replaced if it fails in the first five years after planting. That is prospectively, so why not having a go for the same period retrospectively?

### 4) One Tree Per Child

There is now a community orchard planted by Sea Mills schoolchildren in one corner of the Rec(reation Ground) courtesy of OTPC/BCC and organised by one of our Tree Group, Lucy Wallis. Well done Lucy - who did that mostly on her own. I planted a tree!